



CAMBRIDGE TOWN & COUNTY CYCLING CLUB

Constitution and Rules

1. TITLE

The name of this body is the Cambridge Town & County Cycling Club, to be known in general usage as Cambridge Cycling Club and referred to hereinafter as “the Club” or “CCC”.

2. OBJECTS

The objects of the Club are the promotion and encouragement of:

- a) Cycling in general.
- b) Cycle racing as defined and controlled by British Cycling and Cycling Time Trials.

3. COMMITTEE

- a) The business of the Club shall be managed by a Committee consisting of the President, Vice-Presidents, Officers, Officials and five elected members.
- b) Officers: - Honorary General Secretary, Honorary Treasurer, Honorary Racing Secretary (BC), Honorary Racing Secretary (CTT) and Honorary Membership Secretary. All shall be elected at the Annual General Meeting. A list of those elected forms Schedule A to these rules.
- c) Officials: - Chairman, Clothier, Coach, Librarian, delegates to all Associations to which the Club is affiliated, Minutes Secretary, Newsletter Editor, Records Keeper, Runs Captain, Off Road Secretary, Social Secretary, Assistant Time Trial Secretary, Audax Secretary, Press Officer and Website Editor. All shall, where thought to be necessary, be elected at the AGM. A list of those elected forms Schedule A to these rules.
- d) The Committee will normally meet monthly.
- e) The Committee shall have the power of co-option.
- f) The Committee shall have the power to elect sub-committees to perform such tasks as are specified by the Committee.

4. MEETINGS

Written notice includes notice by post or e-mail to the latest e-mail address provided by the member to the Membership Secretary.

Annual General Meeting (AGM)

will normally be held in the first week of November, following at least one calendar month's written notice to members by the Honorary General Secretary. A quorum shall be five. Only first claim members may vote.

Extraordinary General Meeting (EGM)

shall be called by the Honorary General Secretary within twenty-one days of receiving a written requisition signed by six Club members of any grade of membership, excluding day members. The requisition will state the resolution to be discussed, and no other business will be transacted at this meeting. A quorum shall be five. Only first claim members may vote.

Committee Meetings

may be attended by any Club member, who may take part in discussion. A quorum will be five Committee members. Only members of the Committee may vote.

5. MEMBERSHIP OF THE CLUB

is open to all, and shall be in the following grades:-

- Honorary Life President
- Honorary Life Vice-President
- First Claim
- Second Claim
- Honorary Associate Member
- Day Member

Honorary Life Presidency and Honorary Life Vice-Presidency

are by nomination, and can only be awarded by an Annual General Meeting, after due notice to members of the name of the candidate, or by an Extraordinary General Meeting called specifically for that purpose.



First Claim Member - may not be a First Claim member of any other club. He or she may hold any Club office, and may compete for any Club championship or trophy.

Second Claim Member - must concurrently be a first claim member of another BC or CTT affiliated club. He or she may represent CCC in closed Association events where the Association permits this, but not in Open competition. The Member may not compete for any Club championship. He or she will not be an Officer of the Club but may be elected in any other capacity.

Honorary Associate Member - is by invitation of the Committee to persons closely connected to the club, but not currently engaged in its activities.

Day Member - may compete in any Club time trial on the relevant day of membership. He or she will not be an Officer of the Club.

6 ELECTION OF MEMBERS

- a) Honorary Life Presidents and Honorary Life Vice-Presidents shall be elected only by an AGM or EGM.
- b) The election of other grades of membership shall be vested in the Committee, except for day membership, which will automatically apply for the relevant day. Candidates for election must pay their subscription, where appropriate, upon nomination.
- c) Membership and renewal of membership will only be granted if it is not prejudicial to the interests of the Club and/or its members.
- d) A candidate for First Claim membership who is already a First Claim member of another club shall submit a written statement confirming resignation from the other club. New applicants for First Claim membership shall, upon nomination, pay, in addition to the annual subscription, an initial joining fee.

7. DUTIES OF MEMBERS

- a) All currently active members of the Club will on at least two occasions per season be expected to contribute their time and talents for the benefit of the Club, its activities or promotions, when reasonably requested to do so by the Committee.

Juniors are exempt from this obligation but we encourage their parents/guardians to fulfil this obligation on their behalf.

- b) Members shall not say or do anything that may bring the club into disrepute. The Committee shall have the power to enforce any disciplinary measures on members in breach of this rule up to and including expulsion.

8. SUBSCRIPTIONS

- a) Subscriptions will be fixed by a general meeting, as will the joining fee for applications for First and Second Claim Membership. Current rates form Schedule B of these Rules.
- b) A subscription paid on nomination on or after the first of September in a given year shall extend paid-up membership until the thirty-first of December of the year following.
- c) Subscriptions become due to the Membership Secretary on the first of January. If a Member's subscription is unpaid at 1st March such Member shall be deemed to have resigned from the Club.

Junior Rate - applies to first or second claim members who are under the age of 18 years on 1st January of the year of membership.

Concessionary Rate - applies to first or second claim members who are retired, unemployed or in full time education on the day of joining or renewal.

Household Rate - applies to a maximum of two adults and named dependants living at the same address. Each household member may be a first or second claim.

Individual Rate - applies to all first claim, second claim and day members not covered by the rates above.

9. CLUB EVENTS

These shall be conducted in accordance with the Regulations laid down in the current CTT and BC handbooks.



10. CLUB CHAMPIONSHIPS

These are held annually in such activities as are decided by the Committee. Only First Claim Members are eligible. Senior members must also have given their time on two occasions during the season for the benefit of the Club. These activities are stated in Schedule C to these Rules.

11. CLUB TROPHIES

- a) These are to be competed for annually, and are listed in Schedule D to these Rules. Only First Claim Members are eligible. Senior members must also have given their time on two occasions during the season for the benefit of the Club, unless otherwise stated in Schedule D.
- b) The President, Honorary General Secretary and Honorary Treasurer for the time being are the legal owners of the perpetual trophies and hold these in trust for the Club.
- c) The winner of a trophy shall return the trophy in good condition at the AGM or on the request of the General Secretary.
- d) Club trophies can only be discontinued or reassigned by a resolution passed at a general meeting.

12. CLUB COMPETITION RECORDS

- a) These are only open to First Claim Members.
- b) Records shall be maintained separately for men and women in such categories and covering such distances or time periods as is decided from time to time by the Committee.
- c) No persons under twelve years of age may compete.
- d) The jointly agreed BC & CTT definition of "Juvenile", "Junior" and "Veteran" shall apply.
- e) The records as they stand at 1st January last shall form Schedule E of these Rules.
- f) Record Claims may be made for any event ridden by a First Claim Member. All claims must be made to the Club Records Secretary in writing, except in the case of an event promoted by the Club. The claimant must submit either the Official Result Sheet or a signed statement by the Timekeeper or Organiser of the event.

Boy/girl records are open only to those who have not reached their fourteenth birthday on the day of the event.

Juvenile records are open only to those who have not reached their sixteenth birthday on the day of the event.

Junior records may be competed for until the thirty-first of December of the year in which the rider's eighteenth birthday occurs.

Veteran records are open to those who are forty years of age or over on the day of the event.

Senior records are open to any member not deemed to be ineligible by these Rules.

13. ALTERATIONS TO THESE RULES

Proposed addition, deletion, or amendment to these Rules shall be submitted in writing to the Honorary General Secretary not less than one calendar month before an AGM; or otherwise in accordance with Rule 4 relating to an EGM.

14. MATTERS NOT PROVIDED FOR IN THESE RULES

The Committee shall have the power to act as it may deem expedient in any matter which is not provided for in these Rules.



Amendment accepted at the 2016 AGM

7a) Addition to the current wording

Juniors are exempt from this obligation but we encourage their parents/guardians to fulfil this obligation on their behalf.

Proposals accepted at the 2018 AGM

3c) MTB Secretary amended to Off Road Secretary

10 & 11a) Addition to the current wording

Senior members must also have given their time on two occasions during the season for the benefit of the Club